

CITY OF HOLLAND
City Hall - 104 West Travis
Monday, May 10, 2004
7:00 PM

MINUTES

1. Mayor Frank Horak called the meeting to order @ 7:00 P.M. All members of the council were present

2. OLD BUSINESS

A. **Consider/Act** on how the City of Holland will fund their portion of the Central Texas Water System Corporation's (CTWSC's) USDA Reserve Fund in the amount of \$15,799.00 – **Mae Smith**. Council discussed ways to pay this additional assessment in the form of a possible rate hike. No action was taken.

B. **Consider/Act** on Hiring Grant Basset as an Unpaid Reserve Police Officer – **Jeff Green**

- 1) Convene into executive session pursuant to Tex. Gov't Code, §551.074 to Deliberate Hiring of Unpaid Reserve Police Officer.

Mr. Bassett chose not be interviewed in executive session. Mr. Bassett expressed a desire to work in a small city because it he would get more experience in many areas. Chief Green provided written info to the council and related some of the background of Mr. Bassett to those present and explained that Mr. Bassett could be hired as an unpaid reserve officer subject to psych, and drug testing, which would be done at Mr. Bassett's expense, which might take 60 days to accomplish, with his possible starting date of 7/1/04. Given Mr. Bassett's current employment and school requirements, his work schedule with the City of Holland might be every other weekend (Friday and Saturday 2-10 PM, or 4-midnight) Curt Murray motioned that pending psych and drug testing Grant Bassett be hired as unpaid reserve officer for the City of Holland, seconded by Sharon Simmons, all were in favor and motion passed.

B. **Consider/Act on** TDHCA-CFDA 14.23 Home Partnership Program Contract # 1000113– Councilman Roy Schlickheisen motioned to enter into Home Partnership Program to be administrated by Leo Wood and Associates, seconded by Mae Smith, all were in favor and motion carried. Contracts were signed and a committee set up to work with Mr. Conquest, who works with Leo Wood & Associates, to select eligible homeowners upon completion of the paperwork.

D. **Consider/Act on** action to pay sewer fine, or possible offsetting part of the fine by a TCEQ sponsored program. It was discussed that the City would

probably not be eligible for such a program and Richard Reeves, who has been researching the alternatives was advised by Ms. Hupp that the fine will not go away and is a matter of working out the terms. Letter from TCEQ stated that 1/3 of the \$15,70.00 partial payment must be paid/received first week in June. Remaining balance can be paid out monthly terms. Roy Schlickheisen motioned to pay as stated in the TCEQ letter, the first payment of the fine for the actual spill from the money in an account that had been set aside as a result of the violations for this fine, and the remainder of the money in this violation account returned to TTG, and agreed to the monthly terms for the balance of the fine. This was seconded by Curt Murray and all were in favor, motion carried.

3. NEW BUSINESS

A. Consider/Act on revise Police Budget 2003-4, to fund equipment for Police Reserve Officer. There was discussion that funds from auction of Altima be moved to Police Budget to fund Reserve Officer in the amount of \$1450 – police supplies. Chief suggested that balance of budget for police car payments, probably about \$1400, be put into fuel costs and vehicle maintenance. Mae Smith made motion to transfer the money from the sale of the Altima from the abandoned vehicle in the amount of \$1450 be transferred into the Police account to be used for supplies to outfit the reserve officer. Curt Murray seconded the motion and all were in favor. Motion carried.

B. Consider/Act on hiring Central Texas Workforce to act as agent for hiring/background checks for City Secretary Position and future employees. – **Leslie Ellis**, who spoke on behalf of the agency, would post the city secretary position on their web-site. She also explained that there are fees for background checks- \$25.00, and other testing, i.e., QuickBooks – start at around \$10. Resumes will be submitted if they meet criteria. Mae Smith motioned to utilize Texas Workforce as agency for hiring City Secretary, which was seconded by Curt Murray, and all were in favor, Motion carried.

C. Consider/Act on Making a request for contested case hearing on Jarrell Schwertner Water Corp. and their revised CCN permit, which infringes on the City of Holland's ETJ. There was discussion among the council regarding the fact that Holland never received notice of this application, which we are told was in the form of a letter to the City of Holland. There appears to be no proof that this letter was sent to Holland, or a receipt by certified mail. Jarrell Schwertner has not acknowledged this, but has acknowledged that Jarrell was not sent the letter. As a result, if this CCN is contested, a letter must be sent on behalf of Holland before May 22. Future development of Holland would be adversely affected with the CCN. Roy Schlickheisen made motion to join the contested case on Jarrell Schwertner Hearing, and their revised CCN Permit, along with the other groups who will be signing up for this.

Curt seconded the motion. All were in favor. Motion carried. This letter of objection will be sent by City of Holland's attorney, Barney Knight & Associates.

D. Committee Reports:

1. Planning and Zoning Committee – **Renay Johnson** discussed Marlene Whetstone's request to place an older mobile home on their property once legal issues are resolved – she is still working with attorney. P & Z is also working on resolving issue of abandoned vehicles.
- 2.

7. Council and Staff Reports:

A. Council Members' Reports:

- 1) **Central Texas Water Supply Meeting** –. Was presented by Mae Smith who reminded that next month's meeting would be in Holland at KCC and co-sponsored by Holland and Armstrong Water.

B. Utility Director:

- 1) Utility Director's Monthly Report discussed money brought in from the sale of vehicles at auction, around \$5,480. Discussed activity performed by the department for the month of April, water, sewer reports and problems. Went to a TCEQ conference. It was reported that Richard has received wastewater license, Class D. Sharon Simmons motioned to accept report, seconded by Curt. Mae Smith voted nay. Motion carried.

C. Police Chief:

- 1) Monthly Report, April 2004
- 2) Citation Statistics Report, April 2004. Mae motioned to accept report and seconded by Roy. All were in favor. Motion carried.

D. Court Clerk

- 1) Municipal Court Monthly Report. Roy motioned to accept report and seconded by Curt Murray. All were in favor. Motion carried.

E. City Secretary

- 1) Financial Report presented by Peggy Tracy, Interim City Secretary. Curt made motion to accept report and seconded by Eddie Bookman, all were in favor and motion carried.

Roy Schlickheisen motioned to adjourn, seconded by Mae Smith. All in favor and meeting adjourned at 9:40 PM