

CITY OF HOLLAND

CALLED CITY COUNCIL MEETING - 6 PM
Kuhlmann Center – 107 West Travis
Tuesday, November 1, 2005

MINUTES ***

A Called Council Meeting was called to order on Tuesday, November 1, @ 6:03 PM in the Kuhlmann Civic Center in the City of Holland, Texas.

All council members were present.

I. Consider/Award bid to most responsive low bidder-contractor to construct 8 homes for City of Holland HOME Grant, # 1000113, and authorize Mayor to sign relevant documents. Council was provided references and a synopsis of projected costs by Kerbow/Mirenda. There was clarification from Kerbow that:

- A: The builder would provide dirt and build pads after the city had demolished and removed the House and the inspector and builder would provide and build the proper elevation of the pad
- B: The bid per house could not go over \$46,000 due to the projected soft costs (around \$4000 per house) If any monies are left from the match monies it would be used for the 8 homes.

Kerbow stated that none of the houses were in a designated flood plain mapped area. responding to a question from Smith about possible flooding due to rain. Smith asked if houses include brick and was told that it is an alternate bid to the base bid. There were a number of alternate bids which would be added to the base bid. One of the bidders was offering about \$800 in free/no cost alternates to the house. When asked when this building & demo phase would start, Merinda responded that the environmental had not been acknowledged and the official notice of Release of Funds had not been received. Pre-construction meeting which will include contracts to be signed along with Upon review of 4 builder bids, a motion was made to award the TDHCA Home bid of 8 homes in Holland to Randy Malouf by Terri Crum, 2nd by Teddy Gaines. All were in favor and motion passed.

II. There was some discussion among the Council about the Park Development and that it be made clear that the City/Mayor/Council is in charge and makes any decision regarding the Park or its development and post development phase. Terri Crum made a motion, which was 2nd by Teddy Gaines, to authorize E. Travis Park Committee to seek design, grants, financial assistance, to include the following: All original documents concerning these efforts towards the park development will be kept at City Hall and a city checking account will be established for all park funds requiring two authorized City of Holland signatories and the Treasurer of the E. Travis Park Committee. Remaining council were in favor and motion carried. There was a resolution prepared by the city attorney which was not received until after the agenda was delivered to council and will be placed on the next agenda.

III. Motion was made by Terri Crum, 2nd by Sharon Simmons to appoint , Janet Sheguit of Leo Wood & Associates, as additional Labor Standards Officer for CDBG Grant,725419. All were in favor, and motion passed.

IV. Consider amendment to Police Department Policy regarding uniforms/outfitting of officer. Chief Green discussed this item with council. Simmons and Crum told him there should be accountability for giving the officer \$600 for uniforms and twice after 1 year of service thereafter, and that there should be some recourse for the city in place since the 3 reserve officers had left before 3 months with the department. There was discussion about the police budget and its funding, and his opinion of his ability to access those funds. Council requested additional information on other cities the size of Holland and how they budget and method of funding for their police uniforms. Mae Smith motioned to table these issues, seconded by Simmons, for executive session and have police chief appear in front of the council. All in favor and motion carried.

V. Consider authorizing Request for Bids for City & Prosecuting Attorney. City Attorney, Sheila Limon and Paige, of Barney Knight & Associates were present and asked that the council consider all the years of service that the firm has provided and that their firm carries insurance that maybe others might not. The Mayor and council responded that the request was not to be offending and was not anything personal and that there was nothing wrong, but that a previous council years ago had contracted the firm and that they, the current council would like to look at what other firms might offer to the city and that there were financial concerns as well. Sheila responded that the appropriate action would to ask for a proposal for professional services of various attorneys for city and maybe local prosecuting services. Some cities have separate attorneys for those two services. The council would then select one from those proposed and then negotiate terms/fees. The item was tabled to be put on next agenda for a closed session in a motion made by Mae Smith, 2nd by Sharon Simmons. All were in favor and motion carried.

Motion for ADJOURNMENT made by Mae Smith, 2nd by Crum and meeting adjourned @ 7:40 PM.

I certify that these are the minutes of called council meeting held at the Kuhlmann Center on in Holland, Texas, on Tuesday, November 2, 2005.


Peggy Tracy, City Secretary