

**ORDINANCE NO. 12-16-2024**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HOLLAND, TEXAS, ADOPTING A FEE SCHEDULE FOR THE CITY OF HOLLAND AND REPLACING ALL OTHER FEE SCHEDULES AND FEES APPROVED UNDER OTHER CITY ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN OPEN MEETINGS CLAUSE.**

WHEREAS, the City Council of the City of Holland desires to provide a single and convenient location for a list of all fees charged by the City of Holland; and

WHEREAS, such list is intended to repeal and replace all existing fees in conflict with the fee schedule listed on "Exhibit A" attached and incorporated as part of this Ordinance, save and except International Code related fees listed in the respective International Code Ordinance(s), as latest adopted, including any listed fees in said Codes' appendices included by reference such respective Ordinances, which are wholly contained in separate Ordinances.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOLLAND, TEXAS:**

**Part 1. Enacted**

The City of Holland Master Fee Schedule attached as Exhibit A to this Ordinance is adopted as the current fee schedule for the City of Holland.

**Part 2. Findings of Fact**

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of ~~life~~ in the City.

**Part. 3 Repeal and Replacement of Existing Fees**

The City Council hereby repeals and replaces all fees levied by the City of Holland in conflict with the fee schedule attached and incorporated herein as "Exhibit A", save and except International Code related fees listed in the respective International Code Ordinance(s), latest adopted, including any listed fees in said Codes' appendices included by reference under such respective Ordinances, which are wholly contained in separate Ordinances. Said repeal and replacement shall be effective as of the Effective Date under Part 7. of this Ordinance.

#### **Part 4 Future Amendments to the Adopted Fee Schedule**

The City Council hereby authorizes amendments to the fee schedule listed in "Exhibit A" by minute order of the City Council.

#### **Part 5. Resolution of Conflicting Ordinances**

In the event of a conflict or inconsistency between this Ordinance and any other code or ordinance of the City, save and except the provisions of the respective International Code Ordinances not specifically incorporated herein. Nothing adopted herein is intended to, in any way, nor shall any such provision be deemed to supersede or control over the provisions of the respective International Code Ordinances not modified by this Ordinance.

#### **Part 6. Savings Clause**

All rights and remedies of the City of Holland are expressly saved as to any and all provisions of any ordinance affecting fees of the City and to any and all violations of the provisions of any prior ordinance and regulations within the City which have accrued as of the effective date of this ordinance; and as to such accrued fees, collection activity, violations and any pending litigation, both civil and criminal, whether pending in court or not, under such prior ordinances, same shall not be affected by this Ordinance but may be prosecuted and pursued until final disposition by the courts.

#### **Part 7. Effective Date**

This Ordinance shall take effect on October 1, 2021.

#### **Part 8. Severability**

It is the express intent of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable and, if any phrase, sentence, paragraph or section should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance as the same would have been enacted by the City Council without the incorporation in this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision, and to this end the provisions of this ordinance are hereby declared to be severable.

#### **Part 9. Open Meetings**

The City Council finds and determines that the meeting at which this ordinance is passed was open to the public as required by law and that public notice of the time, place and purpose of said meeting was duly given as required by the Texas Open Meetings Act.

**Passed and Approved by a vote \_\_\_\_\_ a Yes \_\_\_\_\_ Nay \_\_\_\_\_ abstentions on this  
the day 27<sup>th</sup> of September 2021.**

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Johnny Kallus, Mayor  
City of Holland

ATTEST:

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Sandra Dickey, City Secretary

"EXHIBIT A"

## City of Holland Master Fee Schedule

<b>GENERAL FEES</b>	
<b>Copy Fees - Standard</b>	
(8 ½" x 11") - Black & White	\$0.25 per page
(8 ½" x 11") - Color	\$0.35 per page
<b>Copy Fees - Non-Standard</b>	
(8 ½" x 14") - Black & White	\$0.25 per page
(8 ½" x 14") - Color	\$0.75 per page
(11" x 17")- Black & White	\$0.75 per page
(11" x 17")- Color	\$1.00 per page
Specialty Paper (mylar, blueprint, blueprint, blue line, photographic)	Actual cost
Other non-standard size pages or documents (i.e., maps, books)	Actual cost
<b>Electronic Media Fees</b>	
CDROM	\$1.00 each
DVD (Digital Video Disc)	\$3.00 each
Audio Cassette	\$1.00 each
<b>Fax Fees</b>	
Local	\$0.10 per page
Long Distance (Area Code 512)	\$0.10 per page
<b>Miscellaneous Fees</b>	
Notary Service Fee	\$6.00 initial signature \$1.00 each additional signature
Credit Card Processing Fee - City, Utilities, Other	\$3.00 or 3% per transaction
Credit Card Processing Fee Municipal Court	5% per transaction
<b>PUBLIC INFORMATION REQUEST</b>	
All Public Information Requests (in accordance with current guidelines adopted by the Texas Attorney General's Office or pursuant to Chapter 552 of the Texas Government Code.	
<b>ANIMAL CONTROL</b>	
Impoundment Fee	Actual cost per third-party contractor, as approved by City Council
Disposition of Dogs or Cats	Actual cost of veterinarian clinic performing procedure
Registration/Possession of Registered Dangerous Dog	Cost per State law

<b>MUNICIPAL COURT FEES</b>	
Time Payment Fee	\$15 assessed following the 31 <sup>st</sup> day after final judgment
2 Week Extension to Pay in Full	\$0.00; \$25 additional time-payment fee for failure to comply plan
Limited Time Payment Plan-paid within 120-days from payment plan initiation	\$25 for each pending case. \$25 additional time-payment fee for failure to comply with plan
Indigency Hearing	\$0.00; \$15 additional time-payment fee for failure to comply plan
Expired License Plate (Registration) - Compliance Dismissal	\$20
Expired Inspection Certificate - Compliance Dismissal	\$20
Expired Driver's License- Compliance Dismissal	\$20
Fail to Change Address/Name on Driver's License- Compliance Dismissal	\$20
Violation of Driver's License Restriction- Compliance Dismissal	\$10.00
Appeal Fee-All Other, except Dangerous Dog	\$100 bond or double amount of fine+ court costs adjudged + \$25 clerk's record preparation
Appeal Fee - Dangerous Dog	\$10,000 bond
Arrest Fee	\$5
Failure to Appear Fee	\$25 + \$30 additional administrative fee under contract with the Texas Department of Public Safety, if applicable
State Traffic Fee	\$50.00
Local Traffic Fee	\$3.00
Warrant Fee	\$50
Child Safety Fund	\$25
Local Truancy and Prevention Fee	\$5
Building Security Fee	\$4.90
Technology Fund	\$4
Municipal Jury Fund	\$0.10
State Consolidated Fee	\$62
Dishonored Check Fee	\$30

<b>NEW CONSTRUCTION PERMIT FEES (<i>Residential</i>)</b>	
Building Permit (6 months)	\$50
Permit renewal (each additional 6 months)	\$25
Inspection Review	\$187 (< 4,000 Sq feet)
Inspection Review	\$312 (> 4,000 Sq feet)
Engineering review	\$200 base fee + \$100 a lot
Legal review	\$250 per hour
Temporary Electric (service) Pole Permit	\$63
Plumbing Rough-In Permit	\$94
Foundation Permit	\$94
Framing, Electric, Plumbing Energy 1 unit	\$119
Framing Electric, Plumbing Energy 2 units	\$132
Framing, Electric, Plumbing, Energy 3-4 Units	\$150
Framing, Electric, Plumbing, E&G Gas Rough in	\$138
Insulation, Energy Compliance 1 Unit	\$94
Insulation, Energy Compliance 2 Units	\$134
Insulation, Energy Compliance 2-4 Units	\$131
Gypsum Nailing	\$94
Gas Rough In (1-4)	\$94
Sewer Drain (Yard line)	\$63
Water Line (Yard Line)	\$63
Gas Line (Yard Line)	\$63
Gas Test	\$75
Temporary Final Electric 1 Unit	\$63
Temporary Final Electric 2 Units	\$94
Temporary Final Electric 3-4 Units	\$106
Certificate of Occupancy 1 Unit	\$138
Certificate of Occupancy 2 Units	\$169
Certificate of Occupancy 3-4 Units	\$188
Misc. single inspection (electrical, plumbing etc.) wind bracing, partial framing	\$94
CSI/Backflow Preventer	\$94
PV (Solar) Final	\$119
Roof Covering (1-4)	\$63
Re-Inspection depending on the Quantity of items)	1/2 original fee/ min of \$40

<b><i>Commercial</i></b>	
Building Permit (6 Months)	\$50
Permit renewal ( for each additional 6 months)	\$25
Inspection Review < 5,000 SF	\$562.50
Inspection Review 5,000 – 10,000 SF	\$1,125
Inspection Review 10,000 -25,000	\$1,688
Engineering Review	\$200 + \$100 per 1,000 SF
Legal Review	\$250 per hour
Temporary Service Pole	\$63
Foundation	\$138
FEMP&E (Energy)	\$138
FEMP&E (Per Apartment)	\$44
FEMP&E&G (GAS ROUGH)	\$138
Insulation (ECC)	\$138
Insulation (Per Apartment)	\$44
Gypsum nailing	\$138
Gas Rough (FEMP Stage)	\$138
Sewer Drain (Yard Line)	\$106
Water Line (Yard Line)	\$106
Gas Test (After T Final, prior to final C/O)	\$106
Temp Final Service (Set Electrical Meter)	\$138
Temp Final Service (per Apartment)	\$44 per unit
Final	\$294
Final (per Apartment)	\$44 each unit
Sprinkler/ Irrigation Rough	\$94
Sprinkler/ Irrigation Final	\$94
Misc. single inspection (Elec., Plumbing, etc.) wind bracing, partial framing	\$138
CSI/ Backflow Preventer	\$94
PV (Solar) Final	\$119
Roof Covering 1-4	\$63
Re- inspection (Varies based on Quantity)	½ original fee \$40 min.

<b>REMODEL PERMIT FEES</b>	
Remodel Permit (6 months)	\$50
Permit renewal (each additional 6 months)	\$25
Foundation	\$94
Electrical	\$94
Plumbing	\$94
Framing	\$94
Mechanical	\$94
FEP (Framing/Electrical/Plumbing)	\$119
FEP&E	\$119
FEMP&E	\$119
FEMP&E&G	\$119
Gas Rough (FEMP Stage)	\$94
Gas Test (after T Final, prior to final C/O)	\$75
Final	\$138



<b>Zoning Changes</b>	
Zoning of annexed property	\$250 + Engineer Review Cost +Attorney Review Cost + Current USPS Cost
Rezoning of property	\$250 + Engineer Review Cost + Attorney Review Cost + Current USPS Cost

<b>SUBDIVISION PLAN REVIEW</b>	
New Construction-Residential	\$0.13 per sq. ft. + Plan Review & Inspection Fee Remodel Residential: 0-1,000 sq. ft.: \$85; Each Additional: 1,000 sq. ft.: \$25

City Engineer Review based on current rate.	\$200 BASE FEE + \$100 PER LOT
City Attorney Review based on current rate.	\$250 per hour
USPS Costs are based on the current First-Class Certified Mail rate.	

<b>MANUFACTURED HOUSING PLACEMENT INSPECTJON FEES</b>	
<b>Mobile Home Permit must be no more than 10 Years Old</b>	
Building Permit	\$50
Engineering Review	\$200 per lot
Electric, Sewer, Gas (As required)	\$94
Permanent Electric pole	\$94
Certificate of Occupancy 1 unit	\$138

<b>MISC. INSPECTION FEES</b>	
Unsafe Structure/ Condemn Property	\$200
Swimming Pools Permit	\$50
Pool Bonding (Prior to Concrete)	\$94
Pool Final	\$94
Fencing	\$50
New Fencing requires a survey	
Driveway Construction Permit	\$50

Renewal Permit (each additional 6 months)	\$25
<b>Moving Permit Fees</b>	
Building (Any Kind) Moving	As approved by City Council + additional costs incurred by the Police Dept. and Utility/Public Works Dept.

<b>CONDITIONAL USE/ SPECIAL USE PERMIT FEES</b>	
Conditional Use Permit (Zoning Commission Rec)	\$50
Special Use Permit (Issued by City Council)	\$50

<b>SEXUALLY ORIENTED BUSINESS LICENSE APPLICATION &amp; PERMIT FEES</b>	
Application Fee (Initial License), Owning; Ownership Interest or Control of Property of Business Location	\$2,500
Permit Request Fee (Conditional Use to Operate), Business Individually Owned ("Applicant")	Initial License Fee + \$2,500 (non-refundable), initial, renewal or transfer + \$750 (non-refundable), initial application only for City conducted land survey + \$25 (adder fee) for each applicant identified after permit issuance
Initial Permit Request Fee, Other than Individually Owned (Business ("Operator"))	Initial License Fee +\$2,500 (non-refundable), initial, renewal or transfer, per owner having greater than a 10% ownership interest in the business + \$750 (non-refundable), initial application only for City conducted land survey + \$25 (adder fee) for each applicant identified after permit issuance

<b>STREET &amp; RIGHT-OF-WAY PERMIT FEES</b>	
Construction (construction activities, other than excavations in right-of-way or streets)	\$250 + Other Permit Fees + Engineering Fees + Other Professional Fees + \$50 if issued; paid per month during permit duration, in advance prior to issuance for purposes of inspecting the site during the construction process

Excavation (drilling, boring, cutting or otherwise any excavation of any portion of right-of-way or streets)	\$250 + Other Permit Fees + Engineering Fees + Other Professional Fees + \$50 if issued; paid per month during permit duration, in advance prior to issuance for purposes of inspecting the site during the excavation process
Professional Services	Reimbursed, all reasonable costs for inspection, plan review or any other reasonable overview or action by engineer or other professional
Electrical	Estimated time for inspection multiplied by 1.2 times the cost per hour of electrical inspector, paid prior to permit issuance
Certificate of Occupancy (permanent structure to occupy any right-of-way or streets)	\$1 per year, per linear foot of right-of-way or street occupied, paid in advance annually from original date of issuance of certificate of occupation
Temporary Obstruction of the Right-of-Way	\$100 per day of obstruction

<b>SIGN LICENSE FEE</b>	
Install, Erect and Maintain	\$100 per year, payable by the 1 <sup>st</sup> of January, each year
<b>SIGN PERMITS</b>	
40 sq. ft. and less	\$25
41 sq. ft. to 60 sq. ft.	\$50
61 sq. ft. and larger	\$1 per sq. ft.

<b>ABANDONED &amp; JUNK VEIDCLE FEES</b>	
Abandoned & Junk Vehicle Storage Fees	As approved by the City Council or in the absence thereof, fees set by the Holland Police Dept. + \$5 fee for abandoned vehicle report by gatekeeper, if applicable

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<b>PEDDLER AND SOLICITOR PERMIT FEES</b>	
Peddler or Solicitor Permit	\$25 per day
Vendor Permit	\$25 per day
Special Events Permit	\$50

<b>PARKS &amp; RECREATION</b>	
<b>Kuhlmann Civic Center Fees</b>	
Daily Facility Rental	Non-Resident \$600 Resident \$450 Holland Non-Profit \$150  \$250 deposit (Refundable) Security \$60 an hour minimum of 4 hours
½ Day Facility Rental	Non-Resident \$500 Resident \$350 Holland Non-Profit \$75  \$250 deposit (Refundable) Security \$60 an hour minimum of 4 hours

<b>UTILITY FEES</b>	
<b>Water and Wastewater (Sewer) Utility Service Security Deposit</b>	
Water Utility Service Security Deposit	\$250 per residential or commercial service customer accounts
Sewer Utility Service Security Deposit	\$250 per residential or commercial service customer accounts
Unclaimed Security Deposit	\$25 annually, not to exceed balance of unclaimed utility deposit
<b>Tap Fees- Water and Wastewater (Sewer)</b>	
Water Tap: Standard "Residential" Connection	\$4,000
Water Tap: Non-Standard Residential, Commercial and All Other Connections	\$4,000
Wastewater (Sewer) Tap: Residential Connection	\$4,000
Sewer Tap: Non-Residential; Commercial Connection	\$4,000
<b>Line Extension and Street Cutting Fees</b>	<b>Applicable to connections to property both inside and outside the corporate City limits.</b>
Standard Connection Location - Water & Wastewater (Sewer)	Cost per tap fees for water and wastewater (sewer)
Non-Standard Connection Location - Water & Wastewater (Sewer)	<p>Paid directly by owner/developer of a subdivision to contracted contractor for installation, construction &amp; extension of any water or sewer line to make a non-standard connection a "standard connection" and obtain receipt and release from contractor in favor of City.  + Applicable Engineering Fees  + Applicable Inspection Fees</p> <p>If not paid for by the owner/developer of a subdivision directly, reasonable cost and expenses for installation, construction or extension to provide tap at a non-standard location or to extend such lines to a standard location, shall be:</p> <p>i) Equal to the difference between the cost of making the tap at a standard location and the cost of making the tap at the non-standard location; or</p> <p>ii) Difference between the cost of making the tap at a standard location and the costs incurred for the work and construction to extend lines to a point or location that is a standard location for the tap.</p>
<b>Private Water Well Permit Fees</b>	
Private Water Well Permit	\$100
Re-Working Private Water Well Permit	\$100

**UTILITY FEES - CONT'D****Rates for Water Service**

Residential Rate	\$44.82 minimum monthly charge - 0 to 2,000 gallons + \$6.54 per thousand - 2,000 to 4,000 gallons + \$7.54 per thousand- 5,000 and above gallons
Commercial Rate (Single & Master Meter)	Same as "Residential Rate" for single commercial unit, business establishment, customer or entity receiving services from a meter
School Irrigation Rate	\$33.10 minimum monthly charge - first 3,000 gallons + \$0.80 for each 1,000 gallons of water metered over 3,000 gallons & proportionate share thereof + Cost charged to City by Central Texas Water Supply Corporation for one monthly billing cycle

**Rates for Wastewater (Sewer) Service**

Residential Tap User	\$32.50 minimum monthly charge + \$0.40 per 1,000 gallons of water used ("Water Usage Fee"), calculated based on the average water usage of the previous December, January & February; Also applicable to residential tap users who did not have previous years' service. The Water Usage Fee is recalculated each year, with effective changes made each March.
Commercial Tap User	\$32.50 minimum monthly charge + \$0.40 per 1,000 gallons of water used ("Water Usage Fee"), calculated based on the average water usage of the previous December, January & February; Water Usage Fee is recalculated each year, with effective changes made each March.
<b>Meter Test Fee</b>	\$20 for testing services, if a customer requested meter test is found to be registering less than 101% ("non-fast")

**Rates for Solid Waste (Trash) Services**

Residential Services	\$25 minimum monthly charge per residential unit +20% + Applicable tax
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<b>UTILITY FEES - CONT'D</b>	
Commercial and Industrial Services	\$25 minimum monthly charge per container, volume and frequency of service +20% + Applicable tax
<b>Waterworks System Damage Fees</b>	
Damage or Injury to Waterworks System	Actual repair charges + \$100 damage Fee
Repair of Damage to Meter or Lock Box	Actual repair charges + \$100 damage fee
Repair of Damage to Line, Pipe or Appurtenance - Private Property Owner	Actual repair charges to customers who own, rents or controls such private property
<b>Drought Contingency Fees</b>	
Stage 6 Response- Water Allocation Surcharge Fees: Single-Family Residential Customers	\$5 for the first 1,000 gallons over allocation \$10 for the second 1,000 gallons over allocation \$20 for the third 1,000 gallons over allocation \$20 for each additional 1,000 gallons over allocation
Stage 6 Response- Water Allocation Surcharge Fees: Master-Metered Multi-Family Residential Customers	\$5 for the first 1,000 gallons over allocation up through 1,000 gallons for each dwelling \$10 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling \$20 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling \$20 for each additional 1,000 gallons over allocation
Stage 6 Response - Water Allocation Surcharge Fees: Commercial Customers w/allocation between 12,000 and 18,000 gallons per month	\$5 for the first 1,000 gallons over allocation \$10 for the second 1,000 gallons over allocation \$20 for the third 1,000 gallons over allocation \$20 for each additional 1,000 gallons over allocation
Stage 6 Response - Water Allocation Surcharge Fees: Commercial Customers w/allocation is 18,001 gallons per month or more	.10 times the block rate for each 1,000 gallons in excess of the allocation up through 5% above allocation .25 times the block rate for each 1,000 gallons from 5% through 10% above allocation .50 times the block rate for each 1,000 gallons from 10% through 15% above allocation .75 times the block rate for each 1,000 gallons more than 15% above allocation

<b>UTILITY FEES - CONT'D</b>	
<b>Utility Account Termination of Services and Charges for Disconnection and Reconnection</b>	
Disconnection Charge-Administrative Fee	\$100 per occurrence of City personnel to disconnect or attempt to disconnect water service
Termination at Owners Request	\$50 reconnect fee payable at the time of continuation of services
Utility Late Charge	\$25
<b>Utility Payment Returned Check Fee</b>	\$40 for each check returned to the city without payment